



Copper Cove at Lake Tulloch Owners' Association

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Board Meeting 17 November 2011

Present: President: ~~✗~~ Vice President Doug Rockey, ~~✗~~ 2nd Vice President LeRoy Lopez,
Treasurer Rob Adamson & Secretary Lisa Boltzen

Absent: President Grant West

Also Present: Stacy Halstead & Richard Duncan

Members Present: 18

Meeting Called to Order at 6:00pm

Consent Agenda:

- 1) Minutes of Prior Board Meeting
 - a) Budget Meeting 17 October 2011
 - b) Study Session 18 October 2011
 - c) Board Meeting 20 October 2011
 - d) Executive Session 3 November 2011
 - e) Executive Session 8 November 2011
- 2) Treasurer's Report-Operating Fund is \$87,456.65, Reserve Fund is \$286,870.13 and Accounts Receivable is \$50,601.53.

Motion to Approve Consent Agenda-*Approved 4-0*

Committee Reports:

ACB- ACB approved one solar panel project, one deck and one home.

Maintenance Report- Filling in for Alfred while on back surgery. Spent time cleaning up the horse area. The ball field now has less dead spots. Broken sprinklers were corrected. A welder was purchased and Rich was able to finish the railings at Kiva. He was able to fix the sit-down bicycle with the welder. He also installed a suggestion box and encouraged members to put in their suggestions. Rich explained to the members about hall rentals and said he hopes he is setting a standard when cleaning the hall after it is vacated. Children at Black Creek are climbing the fence and landing on the motor that moves the gate. Rich wants to put a metal cover over the motor to protect it. He is noticing children that are damaging things. He is also working with a tress committee including Chairperson John Howsden. They hope to get more trees put in. Rich closed by thanking the Board. Doug indicated that the Kiva lights are in and informed Rich that he needs help installing them.

Events Committee- Dianna Lopez, committee chairperson, thanked all members who volunteered. Only 89 members showed up for the Halloween Dance. There is a meeting next month to discuss the



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following year. Certain events had a better turnout than others so maybe some events can be mortified.

Kiva Committee- Dianna Lopez for Renee Irwin. A meeting was held on November 3rd 2011. Tyler Van Dyke won the pan fish category and Shane Humphrey won the bass category. Renee thanked Grant and Rockey for cutting the oleanders. She also thanked Rockey for the light over the porta-potty and thanked Rich for finishing the railing. There was also a proposal to rent boat slips.

Old Business:

Website-We did have someone updating the website in the past, but there was a small glitch. CCLTOA will be putting a blurb in the newsletter.

Time Clock-Table

Office Supply Procedures-Office supplies are to be ordered online and paid by check. The Board has cancelled all credit accounts.

New Business:

Kalfsbeek & Company-They have increased their price on working with CCLTOA. The Board will research Davis Sterling if it is required to do an annual audit.

Barking Dogs-There were a lot of complaints from members about barking dogs. The board is hoping to adopt a policy.

IDR Process-All IDR request resolutions are to be sent by US Mail with topic clearly defined.

Seventy-two hours notice must be given for rescheduling. No rescheduling if a no show or a no call.

Petty Cash Procedures-Petty cash will be operated with a balance of \$200.00 with all receipts accounted for and signed by two board members.

Follow-up to Personnel Action-There were a few areas of concern with Heather Van Natta on administrative leave. Effective today 11/17/2011, she has been terminated. An investigation is underway by the Sheriff's Department. Rob Adamson presented a correction: 11/18/2011 is the actual day of termination.

Financial Reports- Resolution 2011-01 Approved 4-0. All future Monthly Board Packs & Weekly Office Reports will include all of the following: All Bank Statements, Profit & Loss, Balance Sheet & All employee payroll Summaries. *Approved, 4-0*

Authorized Holders of Passwords & Pins- Only directors & Authorized staff will have access to passwords. Master passwords list will be kept locked up. *Approved, 4-0*

Open Forum:

Lorraine Contreras- Friday, December 16th is set for the Red Hat Chapter to hand out Christmas gifts from the Angel Tree from 10am to 2pm. Motion to *Approve, 4-0*

Gary Whitley-1965- Brought up Red Hat Chapter insurance question.

Meeting Adjourned at 6:40pm